State of Nevada
CORE.NV Project Weekly Status Report
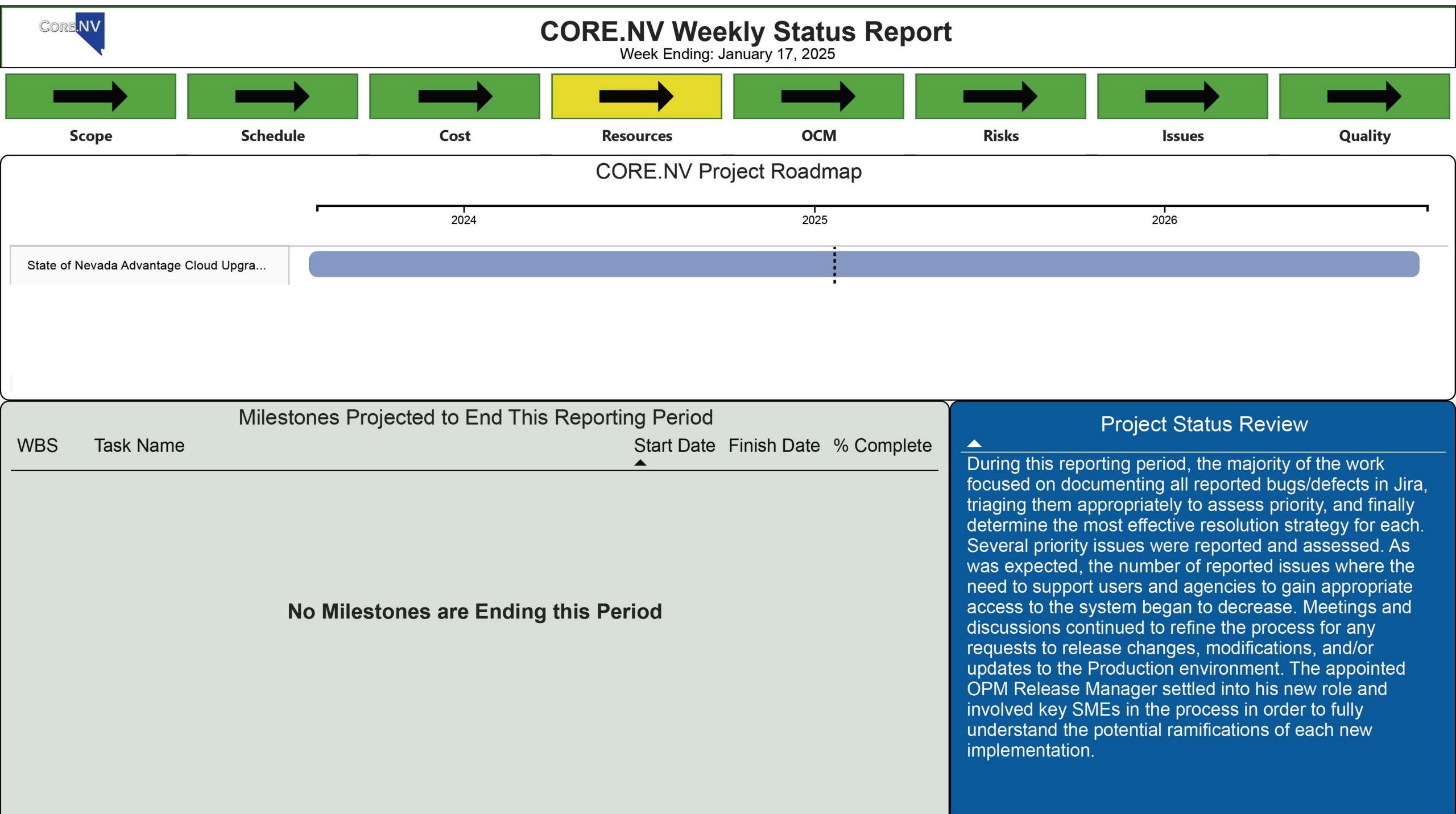
Week Ending: January 17, 2025

CORE.NV

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

Week Ending: January 17, 2025

Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→

CORE.NV Project Roadmap

	2024	2025	2026

State of Nevada Advantage Cloud Upgra...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

No Milestones are Ending this Period

Project Status Review

During this reporting period, the majority of the work focused on documenting all reported bugs/defects in Jira, triaging them appropriately to assess priority, and finally determine the most effective resolution strategy for each. Several priority issues were reported and assessed. As was expected, the number of reported issues where the need to support users and agencies to gain appropriate access to the system began to decrease. Meetings and discussions continued to refine the process for any requests to release changes, modifications, and/or updates to the Production environment. The appointed OPM Release Manager settled into his new role and involved key SMEs in the process in order to fully understand the potential ramifications of each new implementation.

FIN

Managing Jira tickets and moving them through the workflow.
Supporting the FIN Team with Jira Help Desk Tickets, including technical assistance and meetings with users to walk through ADV4.
Follow-up on Help Desk tickets.
FIN team taking over the OPM box and creation of tickets.

Cost Accounting meetings: planning, notes, and action items.
Coordination and back-up duties for NDOT Cost Accounting, Agreements, and Budget meetings.
NDOT Cost Accounting and Agreements meetings resumed.
Prepare for and facilitate NDOT Budget Control Meeting.
Attend Master Agreement Meeting and support as needed.
Support the NDOT interface Double Payment Issue.

Job Aid Review: Generate Positive Pay Batch Job Printing, Hand Typed Checks, Worklist, Workflow, Approvals script & video.
Transactions Report review - "Kitchen Sink" set-up.
Crafting Job Aid for Realized Funding.
Trial Balance Report Support.
Override report creation/development.
SABA report testing, BOVR report testing and support/assistance.
AR NDOT review.
NDOT COA Table comparison/review.
NEBS Work Program Interface prep work/review.

Facilitated the Vendor Services N/A Issue on VCUST.
Draft Comms for JVD.
Determination to have agencies sign new form to allow SCO to push BOVR transactions on behalf of agencies.
Demo schedule being created for Phase 1B.
Supporting NPAS solutions.
Working towards handing over more functionality ownership to SCO.

HRM Status Review

HRM

Decision made to move Payroll to Thursday, making Friday a troubleshooting day.
Iteration 1 of Parallel Payroll in progress: verifying configured and converted data, executing Online Checks for spot checks.

Weekly SME discussions driving configuration/conversion decisions, now including parallel payroll questions.
HRM Phase 1B Interfaces and reports meeting.
EUAT Prep and meetings.
Discovery Workshop requirements gathering and preparation.

Identified HRM resources to lead the NEOGOV recruiting effort.
Review of HR and Advantage nightly cycle runs.
Creating a Spring HRM EUAT BPA Overview.
HRM Training Materials Review.
Follow-up on training questions.

Interface 004 troubleshooting and repair initialization and tracking.
Continued cleanup of DHRM missing and late transactions.

Creation of NDOT requirements request document.
EUAT Prep and Calendar Creation.

TECH

All team members have been focused on Hypercare issue resolution / Post Go-Live support.

Interfaces: The team is working through issues that stem from processes that differ in Advantage 4 from how they were handled in Advantage 2.

Reports: The container update needed for the Budget Status Report (BSR) was pushed out a week, which will in turn push out the report delivery date likely into February. The Service Desk inquiries for reports have slowed considerably, allowing the team to focus on Phase 1B reports and analysis of FIN reports that were pushed out from Phase 1A.

Data Warehouse: There were several (approximately 15) tickets related to the DAWN BSR (different from the ADV4 BSR) and a fix for those issues was implemented on Jan 17. We are reaching out to the ticket originators to verify the fix. Additionally, a small handful related to the IBR report were resolved with a fix that was implemented on Jan 16th, and we are following up with those issue originators as well.

Security: The majority of this week's issues have involved the BOVR changes that were implemented mid-week, and we expect those to be resolved early next week.

Overall, the majority of true technical issues reported were easily manageable and quickly mitigated. However, there is a need to review and refine the current incident management process so that we have better quality tickets being submitted in order to eliminate churn in the process.

OCM

Accomplishments:
1. API Integration Survey Released to IT Managers - 1/15
2. Multiple Communications Released
-BofA WORKS Comms - Joint Procurement & OPM 1/15
-CORE.NV API Integration Survey Comms 1/15
-Reminder - SCO Immediate Attention Comms 1/17
-CORE.NV Budget Override Functional Implementation Next Steps Comms 1/16
-Multiple Budget Override Delegate No System Access email memos 1/17
- System Outage Comms draft - on hold
- BOVR Processing Update - finalized draft for 1/21
3. Budget Override job aid/video finalized and posted to SharePoint 1/16
4. API Integration Assessment Survey/Comms - target release 1/15
5. OCM Retrospective Pre-Work request distributed to attendees

Upcoming Activities:
OCM Phase 1A Retrospective Session 1/22
Post Go-live Metrics Report - in progress
January Newsletter – End of January
Change Agent Network Preparation – 1/29 session
Pulse Satisfaction Survey Preparation - in progress
CORE.NV Tips & Tricks Comms planning - in progress

Training

Activities
1. FIN Phase 1A Training Retrospective
2. Created administrative tracking document for HRM Phase 1B
3. Met with NDOT on Phase 1B training delivery; working on meeting notes to send back to NDOT; waiting on updated list of end-users to plan number of days/trainings
4. HRM ILT Course Outline Review (in process)
5. HRM Phase 1B End-User List (in process)
6. Phase 1B State Trainers – met with staff provided by DHRM to assist with training; gave overview of what they will be doing; set expectations of time on-site at OPM; went over timeline for Phase 1B
7. Phase 1B State Trainer Forum Plan & Schedule – due to post go-live activities, this was pushed 2 weeks out. Will be doing a Phase 1A training retrospective.
8. On-boarding NDOT State Trainers – NDOT providing list of SMEs for training

Review
1. NVeLearn in review – Fixed Assets Management and Receiver Scenarios
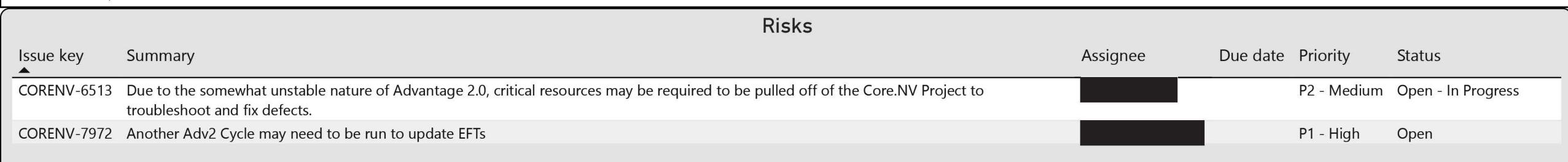2. NVeLearn in progress – Procurement, Fixed Assets (full course) and Budget Control

Upcoming
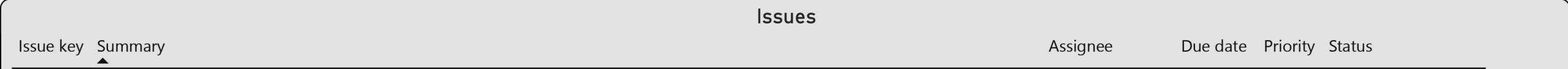1. GFO specific training January 23 & 24 and January 28 and 29

Ongoing
1. HRM Phase 1B content discussions; spoke with OPM HRM group regarding training content and targeted audience.
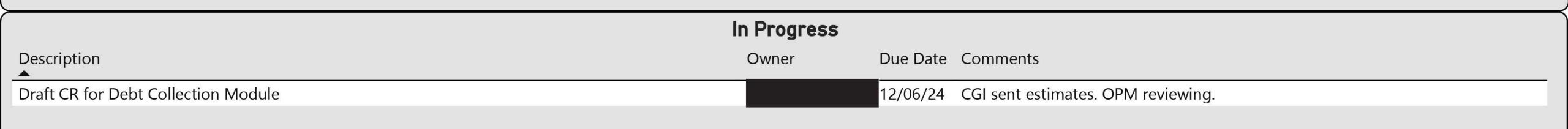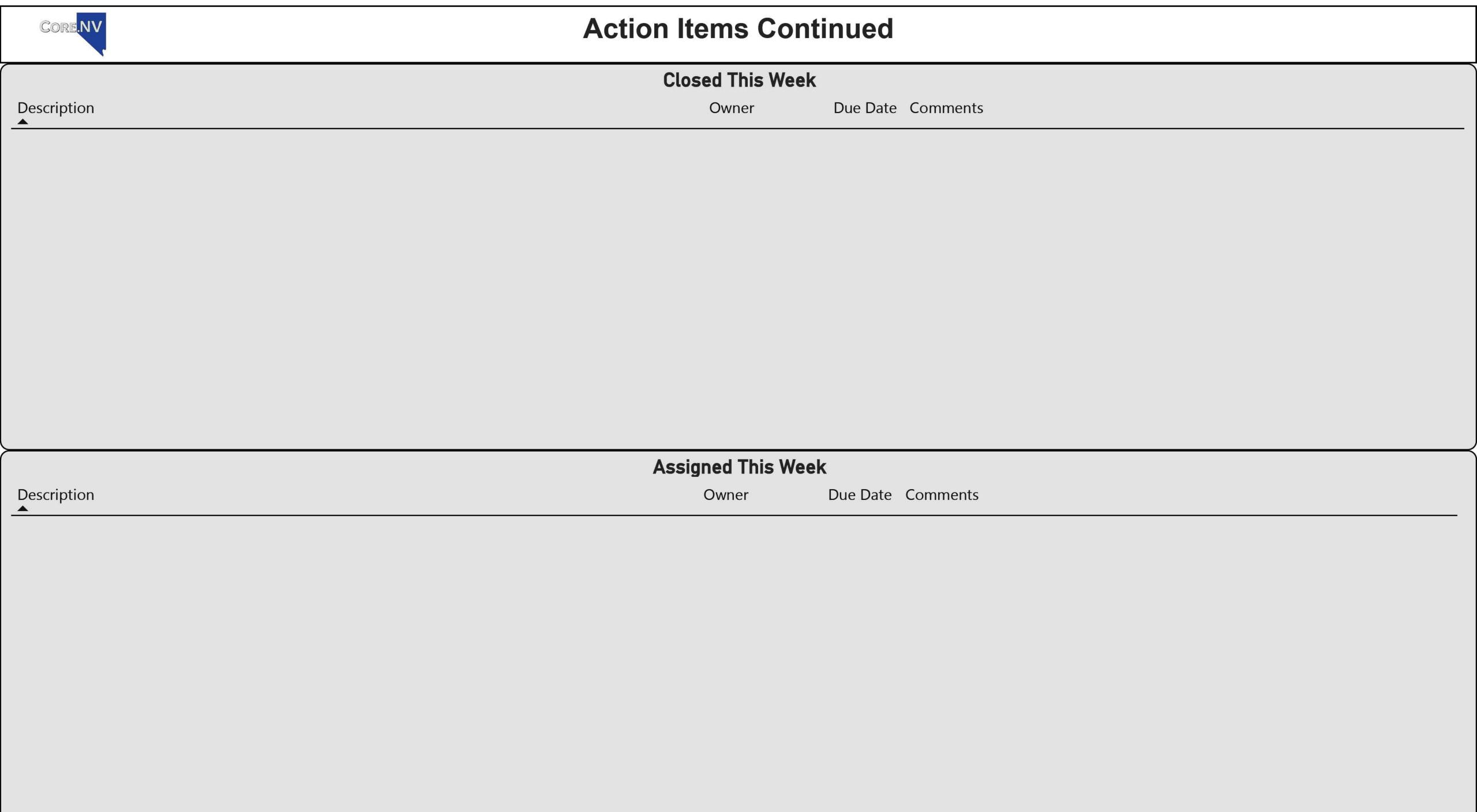2. HRM Phase 1B training schedule

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-6513	Due to the somewhat unstable nature of Advantage 2.0, critical resources may be required to be pulled off of the Core.NV Project to troubleshoot and fix defects.	███████		P2 - Medium	Open - In Progress
CORENV-7972	Another Adv2 Cycle may need to be run to update EFTs	███████		P1 - High	Open

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Open But Due

Description	Owner	Due Date	Comments
Connect with ▮ on strategy for Integration Strategy deliverable.		12/12/24	Follow up email
Connect with ▮ to start sharing stats with Leads prior to JLM.		12/26/24	
Draft CR for Debt Collection Module		12/06/24	CGI sent estimates. OPM reviewing.
Schedule joint meeting to discuss Phase 2 schedule tracking.		12/19/24	

In Progress

Description	Owner	Due Date	Comments
Draft CR for Debt Collection Module		12/06/24	CGI sent estimates. OPM reviewing.

Closed This Week

Description	Owner	Due Date	Comments

Assigned This Week

Description	Owner	Due Date	Comments

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Project Health Assessment Rubric

Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Scope:	All criteria below are being met: • The scope is well-defined. • The scope has not been changed outside of the original scope definition or any scope changes made are not expected to impact the current overall schedule or budget. *If scope re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined scope.*	One or more of the below circumstances is occurring: • There are one or more areas of scope that have yet to be fully defined, but they are not expected to impact the current overall schedule and/or budget. • The scope has not been changed outside of the original scope definition or any scope changes made are expected to have no, or minimal, impact to the current overall schedule or budget, and will not impact the critical path.	One or more of the below circumstances is occurring: • There are areas of scope that have yet to be fully defined, and these unknowns are expected to impact the current overall schedule and/or budget. • The scope has been changed outside of the original scope definition and any such scope changes are expected to impact the current overall schedule or budget and/or critical path.
Schedule:	All criteria below are being met: • The schedule and critical path are well-defined. • The schedule is progressing as planned, with all critical path milestones and deadlines being met. *If schedule re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined schedule.*	One or more of the below circumstances is occurring: • There are areas of the schedule that have yet to be fully defined, but the critical path is well-defined. • The schedule is not progressing as planned but, all critical path milestones and deadlines are currently being met and are expected to continue to be met.	One or more of the below circumstances is occurring: • There are areas of the critical path schedule that have yet to be fully defined. • The schedule is not progressing as planned and critical path milestones and deadlines are not being met and/or are expected to not be met.
Cost:	All criteria below are being met: • The budget is well-defined. • Budget funds have been allocated as needed. • The budget is being expended as required. *If budget re-baselining has occurred, status may return to this categorization—provided that the above criteria is met for the re-baselined budget.*	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined, but estimated funds that will be needed are available. • Funds needed are exceeding originally budgeted funds and it is impacting the current overall schedule but, not the critical path. • The short-term budget is being over-expended but, spending is expected to remain within the overall long-term budget.	One or more of the below circumstances is occurring: • There are areas of the budget that have yet to be fully defined and estimated funds needed are not expected to be available. • Budget funds are not being allocated as needed and this is impacting the critical path. • The budget is being over-expended per the original planned budget and spending is expected to exceed the overall budget (including any contingency funds).
Resources:	All criteria below are being met: • All needed resources have been identified. • All identified resources have been allocated. • There are no overallocated resources.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified, but it is not expected to impact the current overall schedule and/or budget. • There are identified resources that have yet to be allocated, but they are not expected to impact the current overall schedule and/or budget. • There are resources that are overallocated, but these are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are needed resources that have yet to be fully identified and this is impacting, or is expected to impact, the current overall schedule and/or budget. • There are identified resources that have yet to be allocated and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are allocated resources that are overallocated and it is impacting, or is expected to impact, the current overall schedule and/or budget.

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Project Health Assessment Area	Project Health Status Categorizations		
	Green	**Amber**	**Red**
Risks:	All criteria below are being met: • All known risks have been documented. • All identified risks have mitigation plans in place. • Mitigation plans for all risks have been communicated, a risk owner has been assigned, and the plans are regularly evaluated and assessed.	One or more of the below circumstances is occurring: • There are documented risks that do not have mitigation plans in place but are not expected to impact the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the correlating risks but are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known risks that have not yet been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented risks that do not have mitigation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are mitigation plans that are not effectively assisting to avoid the associated risks and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Issues:	All criteria below are being met: • All known issues have been documented. • All identified issues have resolution plans in place. • Resolution plans for all issues have been communicated, an issue owner has been assigned, actionable steps to resolve the issue have been articulated, and a resolution target date has been established.	One or more of the below circumstances is occurring: • There are documented issues that do not have resolution plans in place, but they are not expected to impact the current overall schedule and/or budget. • There are resolution plans that are not effectively assisting to resolve the associated issue, but they are not expected to impact the current overall schedule and/or budget.	One or more of the below circumstances is occurring: • There are known issues that have not been documented and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are documented issues that do not have remediation plans in place, and they are impacting, or are expected to impact, the current overall schedule and/or budget. • There are remediation plans that are not effectively assisting to remedy the correlating issues and they are impacting, or are expected to impact, the current overall schedule and/or budget.
Quality:	All criteria below are being met: • All quality standards and requirements for solution configuration and documentation deliverables are well-defined and communicated. • All quality standards and requirements for solution configuration and documentation deliverables are being assessed and measured, documented, and are being met.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined, but they are not impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met but are able to be remedied without impacting the current overall schedule, budget, and/or end user satisfaction.	One or more of the below circumstances is occurring: • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not well-defined and they are impacting the overall quality of the related items and/or end user satisfaction. • There are quality standards and requirements for solution configuration and/or documentation deliverables that are not being met and they are impacting the current overall schedule, budget, and/or end user satisfaction.
OCM:	All criteria below are being met: • All involved, impacted, and interested parties have been identified and documented. • All involved, impacted, and interested parties are being engaged according to the established Project Communications Plan in order to complete project work and prepare them to use the new solution. • No involved, impacted, and interested parties are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution.	One or more of the below circumstances is occurring: • There are a few involved, impacted, and/or interested parties that are not being fully engaged with as needed to complete project work and/or prepare them to use the new solution. • There are involved, impacted, and/or interested parties that are showing resistance to and/or dissatisfaction with the CORE.NV Project and/or the new solution, but this resistance/dissatisfaction is being addressed and managed.	One or more of the below circumstances is occurring: • There are numerous involved, impacted, and/or interested parties that are not being engaged with at all, and as needed to complete project work and/or prepare them to use the new solution. • There are numerous involved, impacted, and/or interested parties that are showing strong resistance to and/or complete dissatisfaction with the CORE.NV Project and/or the new solution and this resistance/dissatisfaction is not being addressed and managed.